

**The Glen of Pacific Grove Homeowners Association**  
**24571 Silver Cloud Court Suite 101**  
**Monterey, CA 93940**  
**(831) 647-2442**

**Minutes**  
**Board of Directors Meeting**

The Board of Directors Meeting was held on May 16, 2018 at The Church of God, 1023 David Ave, Pacific Grove, CA. Stephanie Lee, President, called the meeting to order at 4:00 pm and a quorum was established.

The following Board members were present:

Stephanie Lee

Candy Pollock

Lindsay Munoz

Absent: Terry Field

Janine O'Brien

Regency Management Group:

Carolyn Donaway

Jeff DeMers

Liane Cunningham

Members Present:

Patti Munoz

**Officer Reports**

**President Report – Stephanie Lee, President**

No report.

**Secretary Report – Lindsay Munoz, Secretary**

Lindsay Munoz asked for comments on the Board meeting minutes from April 18, 2018. The Board approved the minutes as written.

**Motion:** Candy Pollock moved approval of the minutes from April 18, 2018, as written. Stephanie Lee seconded the motion. Motion carried.

**Treasurer Report – Terry Field, Treasurer**

In Terry's absence, the Board briefly reviewed the financial reports.

**Property Report**

Jeff DeMers updated the Board on the items in which he has been involved over the past month.

Seagulls – The seagulls have been very active lately and causing issues with two (2) buildings. Regency has installed deterrents and will continue to do weekly checks as we expect the seagulls to move to other buildings.

Lake – Regency met with Aquatic Environments to discuss the condition of the lake. Aquatic provided a bid to clean the lake which includes manual labor services; a three (3) man crew, two (2) days.

**Motion:** Candy Pollock moved approval of Aquatic Environments bid in the amount of \$3,600. Lindsay Munoz seconded the motion. Motion carried.

Power Washing – Regency will power wash the rust and iron stains from the roadways.

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**Unfinished Business**

Gate System Upgrade – The latest issue with the gate was caused by a failure of the mother board. The board is still under warranty until May 24, 2018 and CCOI Gate & Fence will order a new board and it should be installed during the next service visit. The Board of Directors will discuss whether to upgrade the gate system at a future meeting.

**New Business**

Insurance Renewal – Changes in Coverage – At the time of renewal, the Glen changed insurance brokers which re-organized the current policy resulting in enhanced coverage for the community. The insurance renewal disclosure was sent to all homeowners.

Property Survey/Tree Issue – After a report of a possible tree issue with one of the neighboring homes, the Board directed Regency to correspond with the City of Pacific Grove to determine if the tree in question was actually located on property belonging to the Glen. At the time, Regency has been working with the City of Pacific Grove to determine where the property lines are located so the proper owner of the tree can manage the issues.

**Committee Reports**

**Architectural/Design Review – Board of Directors**

Architectural Change Applications:

None

The Board accepted all written committee reports from the committee chairs or members.

**Board Member Comments**

The Board committed on the lack of progress regarding painting the garage trim at #40. Regency will communicate with the owner regarding this issue. The Board asked Regency to remove and dispose of the old mailbox located across from unit #12. The speed limit which is painted on the roadway needs to be repainted. This will be discussed at the next meeting. The shed has been cleared and the old documents will be shredded. A new lock was needed for the shed and Regency had an extra lock which was donated to the Glen.

**Open Session for Members**

None

Items for the Next Meeting

Roadway Speed Limit Re-paint

The next Board meeting will be held on June 20, 2018 at 4:00 pm.

Stephanie Lee adjourned the meeting at 5:05 pm.

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Recorder

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Date