

**The Glen of Pacific Grove Homeowners Association
Board of Directors Meeting Minutes
July 12, 2017**

Board Members

Stephanie Lee	President
Candace Pollock	Vice President
Terry Field	Treasurer
Lindsay Munoz	Secretary
Janine O'Brien	Director

Item I Call to Order

The Board of Directors Meeting was called to order at 4:30 PM by President Stephanie Lee.

Item II Action Items

A. Old/Other Business

- Architectural Request Windows and Patio Trellis and Rod Iron Fence – Motion was made, seconded and carried to approve the request as submitted.
- Approval of the Draft of the 2016 Financial Review – Motion was made, seconded and carried to approve the review as drafted by Stennes & Sabath CPA.
- Demo Driveway Unit 11 & 13 – Tabled pending additional bids. Unit 38 also needs to be replaced to match.
- Confirmation of Responsibility of Rafters Unit 36 – It was confirmed that the rafters are the individual owner's responsibility to maintain.
- Aquatic Vegetation Work at Pond – Two bids were provided to clean the pond and remove the algae. Motion was made, seconded and carried to have A & D Landscaping complete the work with an initial clean up in the amount of \$1400.00 and regular cleaning to be completed twice a month for a cost of \$895.00 per month.
- Gutter Drain issue near Units 34 & 36 – Management was instructed to obtain the report from A & R Plumbing and have an alternative plumber inspect.
- Request to remove the Sick Tree in rear Patio Unit 59 – Board has no concerns with the condition that the expense is the owner's responsibility.
- Request to Remove Sick Pine Tree and Prune Branches of another Pine Tree – The request was approved with the condition that all expenses are the responsibility of the homeowner.

Item VI Next Meeting Date

Wednesday, August 9, 2017 at 4:00 PM at the Forest Grove HOA Clubhouse.

Item VII Adjournment

There being no further business before the board, the meeting adjourned at 4:40 PM.