

**The Glen of Pacific Grove Homeowners Association
Board of Directors Meeting Minutes
June 28, 2017**

Board Members

Stephanie Lee	President	Lindsay Munoz	Secretary
Candace Pollock	Vice President	Janine O'Brien	Director
Terry Field	Treasurer		

Others Present

Dina South & Tim Dillon Access Association Services Inc.
5 homeowners

Item I Call to Order

The Board of Directors Meeting was called to order at 4:00 PM by President Stephanie Lee.

Item II Open Forum

- Resident of Unit 13 reported that the weeds behind the units are getting tall and need to be cut back. It was also noted that the flowers at the pond need to be deadheaded. Management will ask A&D Landscaping if they can complete the work. Concerns with using Roundup Weed Killer, the board will look into an organic option.

Item III Consent Agenda

A motion was made, seconded and unanimously approved to accept the Consent Agenda as follows:

- A. Minutes of the May 17, 2017 Board Meeting
- B. Correspondence & Work Order Summaries

Item IV Action Items

- A. Old/Other Business
 - Architectural Request – Windows and Patio Trellis and Rod Iron Fence –Discussed
 - Approval of the Draft of the 2016 Financial Review – Discussed
 - Demo Driveway Units 11 & 13 – Tabled; pending additional bids. Unit 38 also needs to be replaced to match.
 - Confirmation of Responsibility of Rafters at Unit 36 – Discussed
 - Aquatic Vegetation Work at Pond – Discussed
 - Gutter/Drain Issue near Units 34 & 36 – Discussed
 - Request to Remove the Sick Tree in rear Patio of Unit 59 – Discussed
 - Request to Remove Sick Pine Tree and Prune Branches of another Pine Tree – Discussed

Item V Committee Reports

- A. President's Report – Nothing to report at this time.
- B. Financial Report for May 2017– Terry reviewed and noted the May 2017 financials.
- C. Blanket Authorization to Record Notice of Delinquent Assessments for Parcel no. GPG025 & GPG069.
- D. Maintenance Report – Details of the Work Order & Correspondence Summaries were reviewed.
- E. Lake Report – The algae in the lake is very bad; board approved A&D Landscaping to complete work.
- F. Architectural Report – No report.
- G. Website – Neil Shea – No report.
- H. New Resident Report – Betty – No report.
- I. Community Committee – Patti – Patti reported that the flyer for the July 4th event were distributed in early June. The Garage Sale will be scheduled for September 2, 2017.
- J. Landscape Report – Candy – We will need to budget irrigation for 2018, due to the damage that the tree roots have caused and the weed abatement and new plantings.

Item VI Next Meeting Date

Wednesday, August 9, 2017 at 4:00 PM at the Forest Grove HOA Clubhouse.

Item VII Adjournment

There being no further business before the board, the meeting adjourned at 5:28 PM.