

The Glen of Pacific Grove Homeowners Association
Board of Directors Meeting Minutes
June 15, 2016

Board Members

Al Munoz-Flores	President
Terry Field	Vice President/Treasurer (absent)
Stephanie Lee	Secretary
Candy Pollock	Director at Large

Others Present

Tim Dillon Access Association Services Inc.
Seven Homeowners

Item I Call to Order

The Board of Directors Meeting was called to order at 5:15 PM by President Al Munoz-Flores.

Item II Consent Agenda

A motion was made, seconded and carried to accept the Consent Agenda:

- A. Minutes of the May 18, 2016 Board Meeting
- B. Work Order Summary & Correspondence Summary

Item III Action Items

- A. Lake/Pond Update – Management provided an estimate from PSTS to pump the sediment from the area under the bridge at a cost of \$1,540 per load. They estimate that it will take 3 to 4 loads to complete. Management is also obtaining a bid from A&D Landscape to haul out the sediment. Cost estimate by the July meeting.
- B. The board reviewed four possible styles of exterior lights and determined that the fixture should be a true carriage style light that is a minimum of 10" tall and flat black in color. Management will search and try to obtain a sample fixture.

Item IV Committee Reports

- A. President's Report – Al reported that our friend Pat Bradley passed away today. Stephanie Lee requested that the board approve planting a tree in Pat's memory; unanimously approved.
- B. Financial Report – Terry Field
 - In Terry's absence, Management reported that for the first five months there was a surplus in operating of \$4,105.00. The operating account as of May 31, 2016 was \$50,519 and reserves \$391,837.
- C. Maintenance Report – Management – See action items above.
- D. Lake Report – Stephanie Lee – Discussed in action items.
- E. Architectural Report – Unit #62 submitted a request to remove the existing patio and install new exposed aggregate, sloping new concrete away from the building with a new drain line flowing to the lake. Unanimously approved as submitted.
- F. Website – Ken Morley – Ken requested an update on who will be taking over the website when he leaves. Al reported that Neil Shea has volunteered and will be in contact with Ken to take over the website.
- G. New Resident Report – Betty reported meeting with the new residents in 21 & 52.
- H. Community Committee – Patti reported that the 4th of July party will be posted with a sign up sheet. The garage sale is tentatively scheduled for August 6, 2016.
- I. Landscape & Trees Committee – Stephanie Lee – Requested status of the Cal-Am required sprinkler changes from Greenscape; Management reported that the invoices for the sprinklers was submitted and completed.
 - "No Trespassing" signs to be installed at the hillside behind Arnett Park.
 - Work order Jason and Rainman to resolve drainage problem behind #21.

Item V Open Forum

- #42 reported that the new tenants in #52 is not cleaning up after their dogs, #59 residents not picking up after their dogs and residents in #23 parking behind the garage.
- #92 reported concerns that there is a crack in the concrete patio.
- #38 requested that the area around the patio be sprayed for weeds.

Item VI Next Board of Directors Meeting

The Board of Directors Meeting is scheduled for July 13, 2016 at 4:00 PM at the Forest Grove Clubhouse.

Item VII Adjournment

There being no further business before the board, the meeting adjourned at 6:20 PM.