


THE GLEN OF PACIFIC GROVE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING

APRIL 21, 1993
3 Glen Lake Drive
Pacific Grove, CA.
7:00 PM

MINUTES

- 1.0 CALL TO ORDER
Meeting was called to order at 7:04 PM.
- 2.0 ROLL CALL
Charles Adams, President, Present
Virginia Capra, Vice-President, Present
Anna Lorenzen, Secretary, Present
Steve Sarris, Treasurer, Present
Jenny Artellan, Director, Present
Joseph N. Chaffers, MCC, Present
- 3.0 AGENDA REVIEW, RESIDENT REQUESTS, CONSENT CALENDAR APPROVAL
Approved as presented.
- 4.0 APPROVAL OF PREVIOUS MEETING MINUTES
The previous Meeting minutes were approved as presented.
- 5.0 REPORTS
 - 5.01 Delinquency Report (2/28/93 & 3/31/93)
Approved as reported.
 - 5.02 Financial Reports (2/28/93 & 3/31/93)
The financials were approved as reported. The Board asked that we move the expense coded to account #7110 to #7560. Also, that two copies of all future utility expenses (water and electric) be sent to Virginia Capra.
 - 5.03 Bank Statements (2/28/93 & 3/31/93)
Approved as presented.
 - 5.04 MCC Billing Reports (2/28/93 & 3/31/93)
Approved as reported.
- 6.0 UNFINISHED BUSINESS
 - 6.01 Drainage Problems
Board President Charles Adams will call our engineer Creegan & D'Angelo on getting the name of a Hydraulic Engineer to inspect our project for drainage problems. Charles will then meet with the engineer to get his comments.
 - 6.02 Newsletter
The Newsletter will go out after our next Meeting.
 - 6.03 Pump House
The work on the pump house drain has been completed and works well.

- 6.04 Workers Compensation Insurance
MCC will check on the purchase of Workers Compensation Insurance. The Board agreed to purchase such insurance if said cost is under \$750.00 per year.
- 6.05 Entry Gate
The work on the entry gate has been completed and everything is working well.
- 6.06 Landscape/Maintenance
Virginia Capra reviewed the conditions of the landscaping with John Vance. The project is looking in very good shape.
- 7.0 NEW BUSINESS
 - 7.01 Fidelity Bond Insurance
The Board is to fill out the necessary form for each Board member and all forms will then be sent to our insurance agent.
 - 7.02 Incorporation
The question of incorporation came up. It was reported that the Association was incorporated.
 - 7.03 Distribution of Minutes
It was agreed that MCC would send a copy of the minutes to each member of the Board within a week after each Meeting.
 - 7.04 Itemized Expenditures
The question of breaking out cost by item, i.e., drainage costs under landscaping. MCC explained that it could be done if necessary. It was agreed that MCC would send a complete General Ledger to Charles Adams when completed each month.
 - 7.05 Rules for Seasonal Decorations
Charles Adams will prepare a policy on Seasonal Decorations for approval at our next Meeting.
- 8.0 BOARD CORRESPONDENCE
No correspondence to review.
- 9.0 ADJOURNMENT
 - 9.01 Set Next Meeting Date, Time and Place
The next Board of Directors Meeting is scheduled for July 21, 1993, 3 Glen Lake Drive at 7:00 PM.
 - 9.02 Adjourn
The meeting adjourned at 8:25 pm.

X 
Read and Approved by Anna Lorenzen, Secretary